INCLUSIVE WORKPLACES

COMMUNICATION
Increase employees’ knowledge and awareness about the words they use, and how to promote respectful communication.

SUPPORT
Provide opportunities for employees to receive support with unique challenges they face in the workplace. This could be from a supervisor, a peer, or HR.

ACCESSIBLE BUILDINGS
Complete a walk through assessing how accessible the space is. Is equipment within reach? Are conference rooms able to be used by everyone?

WORKPLACE TECHNOLOGY
Ensure employees are aware of any applications, equipment, or resources available to them that could enhance their performance or productivity.

INCLUSIVE POLICIES AND PRACTICES
Audit your policies and procedures to ensure you complete day to day business in the most inclusive way possible. Is there anything in place that could be revised and made more accessible?

MARKETING MATERIALS
Review your website and/or marketing materials to determine if your image projects a welcoming environment for all people and abilities.

PARTNERSHIPS
Make connections with local advocacy groups to learn from members in their own voice and from their own perspective.

MENTORING
Offer opportunities for people from underrepresented groups to pair up with a mentor that can help them gain skills to advance their career.

CONNECT WITH US
For more information about inclusive workplaces, please contact Ashley Oolman at aoolman@lifeworks.org or 612-695-2289.