



Date: June 11, 2018

To: Minnesota Health Care Program members who use the Consumer directed community supports (CDCS) or Consumer Support Grant (CSG) programs

From: Minnesota Department of Human Services

RE: Changes to fiscal services for CDCS and CSG participants

Dear Minnesota Health Care Program Member:

DHS soon will announce changes to fiscal services for the Consumer Directed Community Supports (CDCS) and Consumer Support Grant (CSG) programs. It is important that you become familiar with the changes.

For more information on these changes, see the CDCS and CSG Fiscal Changes page at <https://tinyurl.com/fse-changes>.

Why am I getting this letter?

You are getting this letter because our records show you currently use one of these programs:

- Consumer Directed Community Supports (CDCS)
- Consumer Support Grant (CSG).

What do I need to do?

You need to learn about the upcoming changes that will affect your services.

What is changing?

Currently, you are using a fiscal support entity (FSE) to help you with your employer-related tasks and other financial responsibilities.

In the future, you will get help from a financial management services (FMS) provider instead of an FSE.

The FMS provider will offer only one employment model: the payroll model. In the payroll model, you (or your designee) will become the employer of your workers.

What is not changing?

An FMS provider will help you do many of the same things your FSE did. Specifically, an FMS provider will do these things:

- Submit claims to the state for services, supports and goods
- Help you hire and pay your workers
- Pay and file taxes on your behalf
- Pay workers' compensation if necessary

An FMS provider also will help you get a Federal Employer Identification Number (FEIN) so you can employ support workers. An FMS provider will not be the employer of your workers.

When will these changes occur?

These changes cannot occur until Minnesota gets final federal approval for them. When we know more, we will send you another letter explaining timeframes and next steps.

Whom do I contact if I have questions?

If you do not get a letter by July 16, 2018, or you have questions, call the Disability Services Division Response Center at 651-431-4300 or 866-267-7655 (toll free). Or send an email to dsdconsumer.directed@state.mn.us.

Sincerely,

Minnesota Department of Human Services

